



St. Paul Apostle Catholic Community

5 William Hovell Drive,
Endeavour Hills Vic 3802



T: 03 9700 3781 F: 03 9700 6228

W: www.stpaulapostle.com.au

E: office@stpaulapostle.com.au

St Paul Apostle Catholic Community
5 William Hovell Drive, Endeavour Hills Vic 3802
Tel 9700 3781 Fax 9700 6228

Marriage Information

Revised 18th November 2016

*The following information may help you in planning your Marriage.
The priest will need the following information to complete both
the Government & Church Forms.
A Pro forma is attached to assist in this.*

GOVERNMENT REQUIREMENTS:

- A Notice of Intended Marriage should be completed with the Celebrant between 1 & 12 months before marriage. However, due to planning and preparation requirements, a minimum of three (3) months is advised.
- Birth Certificates must be sighted by & information recorded by the celebrant.
- Consent from a magistrate if one of the party is under 18.
- Declaration of freedom to marry should be signed before the marriage.

These papers are all completed by the celebrant.

CHURCH REQUIREMENTS:

- A Catholic is required to marry in a Church before a priest and two witnesses aged 18 or over.
- To marry outside a Church, the couple need to write to the Archbishop, outlining the reasons for their request. These are not automatically given.
- Marriage Preparation Programme (FOCCUS) should be completed with a priest or facilitator, and/or a course with Centacare Catholic Family Services.
- Church Pre-nuptial Inquiry Form signed.
- A recent baptism certificate supplied.
- Dispensation form for mixed religion signed by Catholic party (if applicable).

OTHER ARRANGEMENTS TO BE MADE:

- **Planning Your Marriage Service:**

You will be assisted in planning your service. There are many ways of celebrating a wedding, ways to include people in the celebration of the covenant of love and life to one another. You will plan the marriage ceremony with the help of the celebrant. Take your time and pick the appropriate readings, prayers, and music to suit the celebration and to help your families and friends share with you. We can help you with many of the texts if you want to print a Marriage Booklet. These are available on computer and can be emailed to you.

- **Rehearsal:**

This should be arranged for a night or two before the marriage. When marrying in other parts of Melbourne, it is usually more convenient to have the rehearsal at Endeavour Hills.

- **Confetti, Rice, Flower Petals, etc:**

All Churches request that guests not throw confetti, rice, flowers etc. Today, this is regarded as polluting the environment. Please advise guests about this requirement in your invitation.

FEES AND COSTS:

- **Marriage Preparation:**

“FOCCUS Inventory” \$ 100 (for computer processing in city).

Fee to be paid to the priest at the time of testing.

This is conducted by the celebrant.

Other Centacare courses may be advised.

- **Marriage Service:**

Donation for Church: \$ 300 balance payable week before Marriage.

Donation for Celebrant: \$ 300 if Marriage is at St Paul Apostle

\$ 350 if Marriage is celebrated in another church.

(Note: Civil celebrants charge \$500 and more, plus travel.)

MARRIAGE INFORMATION FOR CHURCH & STATE FORMS

Please complete the attached form and return to the Celebrant of your Marriage. This is required to guarantee a booking.

Marriage Information

For Church & State Forms

Date of Marriage		
Time of Marriage		
Place of Marriage		
Priest Assisting at the Marriage		
	BRIDEGROOM	BRIDE
Surname		
Given Names		
Usual Occupation		
Usual Place Of Residence		
Phone – Mobile Phone – Work Phone - Home		
Email Address		
Conjugal Status (Single/divorced/widow)		
Place of Birth		
Date of Birth		
Country of Birth		
If born outside Australia, Date of arrival		

Birth Certificate Registration Number		
Father's Name In Full		
Mother's Maiden Name In Full		
Father's Country of Birth		
Mother's Country of Birth		
Parents Addresses		
Parents' Religion		
Name of Witnesses to this Marriage		
Name of Church of Baptism		
Your date of Baptism		
Have you been Confirmed?		
Other Notes		
How long have you been considering marriage		